## Sprint 2 Meeting Minutes

Date: February 23, 2024

Time: 13:00 - 14:12

Location: MB428

## Attendees

* Mahmoud Mustafa
* Thomas Mahut
* Adam Tahle
* Alex Page
* Azal Al-Mashta
* Vincent Nguyen

## Absentees

## Agenda

* Discuss how branches must be created and then manipulated.

## Discussions

* Discussed potentially adding a Documentation branch where we could add all meeting minutes and other forms of documentation that could be added to the sprint.
* Discussed the importance of pulling from dev to create a new branch and not from main because the dev branch is the one with the most updates and the main branch does not get updated until the end of the sprint.
* Discussed how the titles of branches should be written so as not get confused between branches and be organized throughout the sprint to avoid confusions.
* Discussed how data for locations should look like.
* Discussed how Azal created the schema for new reservations.

## Decisions Made

* Created a new branch for documentation to add all the meeting minutes. The decision to create the Documentation branch was made unanimously.
* Decided that from here on out we would only pull from dev and not main to get the most updated form of code.
* Decided on the form of title for the branches.

## Action Items

* Change all .md meeting minute files to .docx

## Next Meeting

* 28 February, 2024 at 19:30
* Location: Webster Library